

RICS Expert Witness Accreditation Service (EWAS)

Skills Form – RICS Registered Expert Witness

[Confidential to applicant, and RICS]

These criteria apply to candidates who wish to become RICS Registered Expert Witnesses. This category is available to those who have fulfilled the DRS criteria, but do not have the full experience required for the Accredited Expert Witness category.

The Registered Expert Witness category will entitle you to inclusion on the List of RICS Registered Expert Witness, until such time as you are able to meet the full criteria for the Accredited Expert Witness status.

As an RICS Registered Expert Witness, you will not have full inclusion on the RICS President’s Panel of Accredited Expert Witnesses, however, DRS will be able to offer your nomination to those who may be looking for a less experienced expert witness or to those who, for some other reason, may not want to nominate an expert witness from the Accredited Expert Witness List.

Please read the relevant criteria before completing this form.

1. Personal details

Title: _____ Surname: _____

Forename[s]: _____

Date of birth: _____

Nationality: _____

Telephone (home): _____ Mobile: _____

Email: _____ RICS Membership number (if applicable): _____

Gender: Male Female

Home address: _____

Postal code: _____ County: _____

Country: _____

Please give details of any languages in which you are fluent: _____

2. Employment details

Company name: _____

Company address: _____

Postal code: _____ County: _____

Country: _____

Telephone (work): _____ Telephone (direct line): _____

Mobile (work): _____ Email: _____

Please indicate your preferred correspondence address (please note all communication will be sent to this address): Home Business

3. Nature of current employer and your current role

4. Details of previous relevant employment history

Please include length of service.

5. Details of your own professional work and general expertise

6. Academic qualifications

Please provide details of your academic qualifications.

Name of university/institution	Name of qualification	Date achieved

7. Expert Witness Training

Indicate which competencies you had successfully assessed:

- Competency A: Managing clearly the expectations of those who appoint you Date of completion:
- Competency B: Assembling accurately the materials you need to function Date of completion:
- Competency C: Constructing a comprehensive expert report Date of completion:
- Competency D: Cooperating productively with other experts Date of completion:
- Competency E: Delivering effective expert evidence in court Date of completion:

B) If you have received expert witness training elsewhere, please complete the table below.

Name of university/institution	Name of qualification	Date achieved

For office use only

8. Professional membership

Please provide details of your relevant professional body membership – eg RICS; CI Arb, etc.

Name of organisation	Current grade	How membership was achieved [e.g. examination]	Date achieved

9. Expert activities and profile

If you are registered with or listed on any expert witness organisations or directories, please state which and your date of joining.

10. Please set out any other relevant information:

11. Expert witness expertise

[Please note, this information will be used by RICS DRS Appointments Team to offer you nominations best suited to your skills, expertise and geographical area in which you operate. You must therefore ensure that you identify your skills correctly and that they are commensurate with your experience in practice].

Please indicate the value, complexity and types of disputes in which you submit you are qualified to testify, and the tribunals before which you believe you are competent to appear.

Please indicate below, the areas in respect of which you believe you would be recognised by your peers as having experience and expertise sufficient to hold yourself out as an expert in your field of primary professional practice as well as being a person able to competently discharge the role of an expert witness.

- General Area _____
- Construction _____
- Rural _____

Areas of specialism

- | | | |
|--|--|--|
| <input type="checkbox"/> Antiques and Fine Art | <input type="checkbox"/> Geomatics | <input type="checkbox"/> Project Management |
| <input type="checkbox"/> Boundary Disputes and Party Walls | <input type="checkbox"/> Leasehold Enfranchisement | <input type="checkbox"/> Residential Management |
| <input type="checkbox"/> Building Surveying | <input type="checkbox"/> Leisure Property | <input type="checkbox"/> Residential Valuation and Reports |
| <input type="checkbox"/> Commercial Property | <input type="checkbox"/> Licensed Property | <input type="checkbox"/> Retail |
| <input type="checkbox"/> Construction Disputes | <input type="checkbox"/> Management Consultancy | <input type="checkbox"/> Retail Property |
| <input type="checkbox"/> Corporate and Personal Recovery | <input type="checkbox"/> Minerals and Waste Management | <input type="checkbox"/> Rural |
| <input type="checkbox"/> Dilapidations | <input type="checkbox"/> Planning | <input type="checkbox"/> Valuation |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Planning and Development | <input type="checkbox"/> Valuation and Reports |
| <input type="checkbox"/> Facilities Management | <input type="checkbox"/> Plant and Machinery | <input type="checkbox"/> Other (please specify) _____ |
| <input type="checkbox"/> Fenestration | <input type="checkbox"/> Professional Negligence | _____ |

12. Geographical areas of work

In which area(s) are you able to act as an Expert Witness? (please tick)

- | | |
|---|---|
| <input type="checkbox"/> Northern Ireland | <input type="checkbox"/> South East
[Kent, East Sussex, West Sussex, Surrey, Hampshire, Oxfordshire and Buckinghamshire; unitary authorities of Bracknell Forest, the Medway Towns, Reading, Slough, West Berkshire, Windsor and Maidenhead, Wokingham, Milton Keynes, Southampton, Portsmouth, Brighton and Hove, the Isle of Wight, the Channel Islands] |
| <input type="checkbox"/> Wales | <input type="checkbox"/> East of England
[Norfolk, Suffolk, Cambridgeshire, Bedfordshire, Hertfordshire, Essex; unitary authorities of Thurrock, Luton, Southend-on-Sea, Peterborough] |
| <input type="checkbox"/> Scotland | <input type="checkbox"/> West Midlands
[Shropshire, Worcestershire, Herefordshire, Warwickshire and Staffordshire; unitary authorities of Stoke-on-Trent, Wolverhampton, Walsall, Sandwell, Dudley, Birmingham, Solihull, Telford, Coventry, Wrekin] |
| <input type="checkbox"/> Channel Islands | <input type="checkbox"/> East Midlands
[Northamptonshire, Derbyshire, Nottinghamshire, Leicestershire, Lincolnshire; unitary authorities of Derby, Leicester, Nottingham, Rutland] |
| <input type="checkbox"/> England
[Note: if you tick this box you are automatically treated as available to accept assignments in all the areas covered below, and your profile will appear in any results list from an online search request specifying 'England'] | <input type="checkbox"/> Yorkshire and Humber
[North Yorkshire; unitary authorities of East Riding of Yorkshire, York, Bradford, Leeds, Calderdale, Kirklees, Wakefield, Barnsley, Doncaster, Sheffield, Rotherham, Kingston upon Hull, North Lincolnshire, North East Lincolnshire] |
| <input type="checkbox"/> London
[32 London Boroughs, City of London] | <input type="checkbox"/> Other (please specify) _____ |
| <input type="checkbox"/> North East
[Northumberland, Durham; unitary authorities of Newcastle upon Tyne, North Tyneside, South Tyneside, Gateshead, Sunderland, Hartlepool, Stockton on Tees, Darlington, Middlesbrough, and Redcar and Cleveland] | |
| <input type="checkbox"/> North West
[Cumbria, Lancashire, Cheshire; unitary authorities of Sefton, Wirral, Liverpool, Knowsley, St Helens, Wigan, Bolton, Bury, Rochdale, Oldham, Salford, Manchester, Tameside, Trafford, Stockport, Blackburn with Darwen, and Blackpool, Halton, Warrington, and the Isle of Man] | |
| <input type="checkbox"/> South West
[Cornwall, Devon, Somerset, Dorset, Wiltshire and Gloucestershire, the Isles of Scilly; unitary authorities of South Gloucestershire, Bristol, North Somerset, Bath and North East Somerset, Poole, Bournemouth, Swindon, Torbay] | |

Please note: You must have knowledge of and experience with the rules which apply in the jurisdiction where you intend to act as an expert witness.

13. Declaration

I declare that I have access to, a full working knowledge of, and comply with the following: [Reference to RICS Professional Standards relates to the most recent editions.]

- RICS Professional Standards for surveyors acting as expert witnesses [available on rics.org]
- RICS Professional Standards for surveyors acting as advocates [available on rics.org]
- National Justice Compania Naviera SA v Prudential Assurance Co Ltd [‘the Ikarian Reefer case’] [1993] 2 EGLR 183, as updated by Anglo Group Plc v Winther Browen & Co Ltd [2000]
- The Civil Evidence Act 1995 or relevant local law [please specify if applicable]: _____
- Part 35 of the Civil Procedure Rules 1998 and its Practice Direction and the Guidance for the Instruction of Experts to give Evidence in Civil Claims or local equivalent [please specify if applicable]: _____
- In Scotland, the procedural rules relevant to the court in which you are instructed.
- Rules which apply in the jurisdiction where I intend to practise as an expert witness.

I declare that I have knowledge and understanding of all procedural rules governing judicial and quasi-judicial bodies relevant to my sphere of work. [For the avoidance of doubt, such bodies include courts, tribunals (e.g. Lands Tribunal), committees, inspectors, adjudicators, arbitrator and independent experts, but not mediators].

I declare that I have appropriate professional indemnity insurance specific to the work that I am undertaking.

Unless previously disclosed to RICS DRS, please disclose below full details of the following where applicable:

- Any charge or conviction of a criminal offence where the penalty could be imprisonment, unless it is now a spent conviction as provided in the Rehabilitation of Offenders Act 1974 or the equivalent in your jurisdiction.
- Any disciplinary proceedings or adverse findings made against you by RICS or by another regulatory body within the last 5 years or which are pending.
- Whether you are an undischarged bankrupt or have been sequestered
- Whether you have in the last three years been subject to any insolvency proceedings or other arrangement with creditors in respect of your debts [such as an Insolvency Voluntary Arrangement].

I certify that the information provided in this application form is true and accurate to the best of my knowledge.

I understand and accept that if at any time RICS discovers that I have failed to disclose any information or that I have provided false information, it will have the right to remove me from the Register with immediate effect [with no further obligation to refund any subscription or other fees, if applicable]; and that this may also lead to investigation by RICS Regulation. I understand that inclusion on the List of RICS Registered Expert Witnesses is not a guarantee that I will receive any nominations from RICS.

Applicant’s signature: _____ Date: _____

Please indicate below how you wish your name and contact details to appear on the List of RICS Registered Expert Witnesses.

Name: _____

Firm: _____

Telephone: _____

Email: _____

14. Data Protection

RICS DRS would like to use the contact details that you have provided to notify you about dispute resolution/avoidance conferences, events, products, services and training (some of which may complement your CPD requirements). RICS DRS will not share your contact details with any third party organisations.

If you wish to receive these communications, please tick here.

Please return the completed form

- By email to drseducation@rics.org