

Appendix C – RICS Energy Assessors Scheme

1 Interpretation

'Energy Performance Certificate' means a document that expresses the asset rating of a building in a way that complies with the *Energy Performance of Buildings (Certificates and Inspections) (England and Wales) Regulations 2007*.

'Member' means a Chartered Member, non-Chartered Member, Honorary Member or a member of the attached classes.

'RICS Regulated Firm' means a firm that is registered to be Regulated by RICS.

'APEL' is the accreditation of prior experience and learning, gained in the working environment at a level comparable to those in a higher education.

2 Eligibility for registration

2.1 A person may apply to join the Energy Assessors Scheme if they:

- a** are a Member of RICS
- b** have completed an appropriate qualification in Energy Assessment, or have qualified via the APEL route and
- c** provide a Criminal Records Bureau (CRB) check, at the time of application, which has been obtained within the previous six months.

2.2 A person may apply to join the Commercial Energy Assessors Scheme if they:

- a** are a Member of the RICS, (not including student membership)
- b** have completed an appropriate qualification in Energy Assessment, or have qualified via the APEL route.

3 Requirements of scheme registration

3.1 A Scheme registered person shall:

- a** carry out all Energy Assessor work in accordance with the requirements of the Department for Levelling Up, Housing and Communities
- b** comply with all the requirements of the Department for Levelling Up, Housing and Communities as are in force from time to time
- c** carry out all Energy Assessor work through an RICS Regulated firm
- d** carry out sufficient relevant and appropriate CPD in relation to their obligations as an Energy Assessor and

- e** submit in a timely manner such information and in such form as may be reasonably required to carry out quality assurance checks.

4 Limits on applications for registration and readmission

4.1 RICS may refuse to consider a further application for registration of this scheme where the applicant:

- a** has been refused registration within the previous 12 months
- b** has been subject to administrative de-registration within the previous 12 months or
- c** has been removed from registration as a result of disciplinary action for such period as defined at the time of removal.

5 Fees

5.1 A Scheme registered person shall pay:

- a** the appropriate application for registration set by the Standards and Regulation Board
- b** the appropriate fees for any quality assurance checks
- c** the appropriate fees for use of software required to produce energy performance certificates
- d** the appropriate fees for lodgement of energy performance certificates to the appropriate government website and
- e** any other costs incurred in the course of any investigation.