



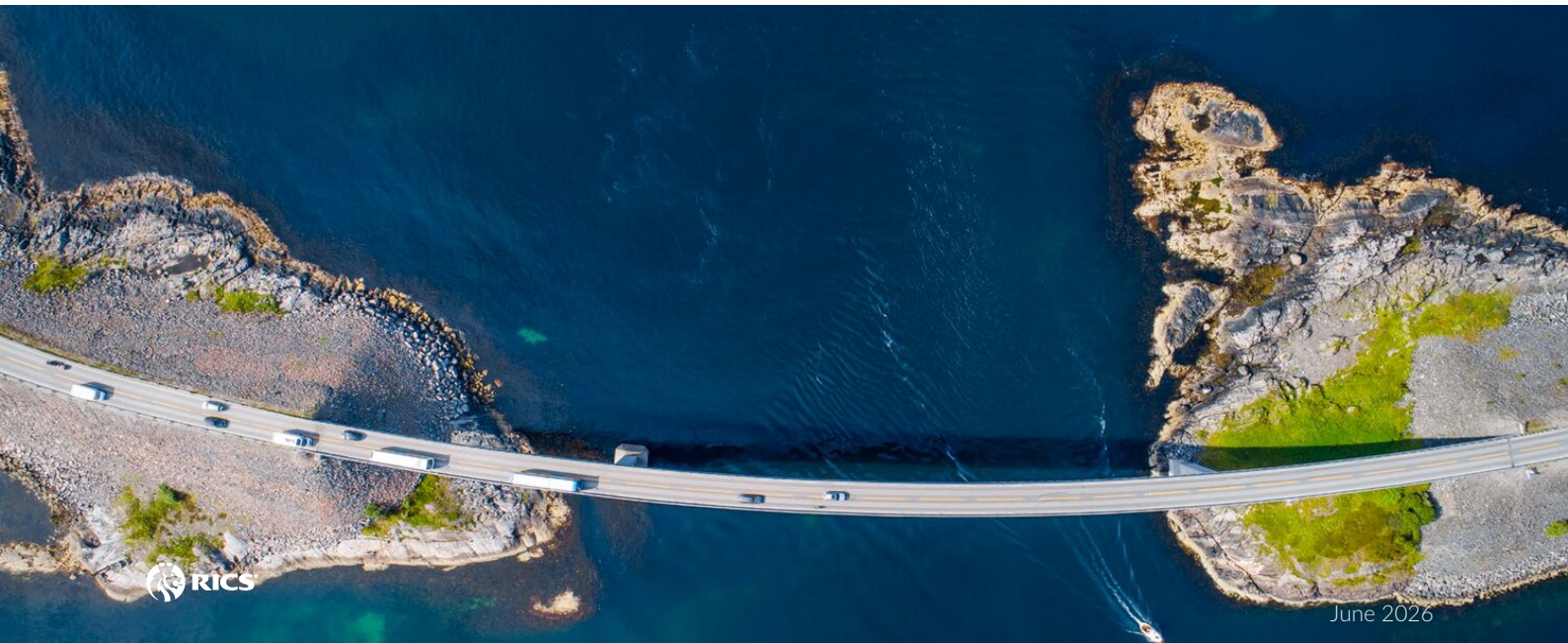
CANDIDATE PACK

APPOINTMENT TO THE

Qualifications and Assessment Committee

RICS MEMBER

Reporting to the RICS Standards and Regulation Board



Summary

The Qualifications and Assessment Committee (QAC) is a permanent sub-committee of the RICS Standards and Regulation Board (SRB), which acts independently within RICS with delegated authority from Governing Council. Operating in the public interest, the QAC provides strategic oversight and assurance in relation to assessed competence, education and qualification standards, and admission to the profession.

Working within a balanced group of professional and independent members, RICS member representatives play a vital role in ensuring that assessment methodologies are robust, transparent and applied consistently across global markets. The Committee oversees the accreditation and recognition of education programmes, sets requirements for regulated membership and post-qualification credentials, and monitors the performance of accredited education providers.

Committee composition

The Committee comprises four RICS members and four independent (non-RICS) members, plus a Chartered Member as Chair, reporting to the SRB.

RICS members on the QAC bring the perspective of professional practice, contributing constructive challenge, expert insight and professional judgement to ensure that education and qualification processes remain fair, rigorous and aligned with the public interest. This is an opportunity to help shape the future of the profession's qualifications and assessment framework, to strengthen confidence in the competence of RICS members worldwide, and to ensure that routes to professional qualification remain globally relevant, accessible and trusted.

Purpose of the Qualifications and Assessment Committee

The QAC operates under delegated authority from the Standards and Regulation Board, and supports the Board in ensuring that robust, transparent and globally consistent arrangements are in place for assessed competence, qualifications, and assessments for regulated members, with the public interest at the heart of its work.

Its core purposes are to:

Recommend policy and competence frameworks

Consider and recommend to the SRB education and qualifications policy frameworks for professional competence, assessments and admission to the profession, and transfer between grades of regulated membership; ensuring these remain robust, relevant and aligned to the public interest.

Oversee assessment standards and methodologies

Ensure that assessment methodologies, assessor frameworks, accreditation standards and related policies are applied consistently and effectively across global markets, providing assurance that processes are fair, rigorous and transparent.

Safeguard education and qualification standards

Provide independent oversight and challenge to ensure that RICS' assessments to regulated membership, post-qualification registers, and regulatory schemes remain globally consistent, credible and trusted.

Provide support to the Qualifications and Professional Development Programme

Provide support and insight for the ongoing RICS' assessments review, ensuring the effective operation of existing assessment arrangements whilst scrutinising the development and implementation of future qualification and assessment approaches. Ensure changes are evidence-based, globally relevant and aligned with the public interest.

The QAC Terms of Reference, which set out the Committee's delegated authority, decision-making responsibilities and relationship with the SRB, are available via the RICS governance website.

Role Description

Members of the Qualifications and Assessment Committee bring the professional judgement and perspective of a practising RICS member, contributing assurance to the Standards and Regulation Board by scrutinising proposals relating to professional competence frameworks, entry and admission requirements, transfer between grades of membership, and education and qualification standards. This includes oversight of assessment methodologies, accreditation decisions and policies affecting post-qualification registers and credentials, ensuring processes are rigorous, consistent, transparent and defensible.

Key Role Responsibilities

Members of the Qualifications and Assessment Committee are expected to:

- Provide oversight and assurance across the professional competence and qualifications framework, scrutinising proposals relating to competence standards, admission and assessment requirements, transfer between grades of membership, and post-qualification credentials to ensure they are robust, transparent, proportionate and aligned with the public interest.
- Recommend policy and frameworks for assessed competence and entry to regulated grades of membership to the Standards and Regulation Board, ensuring that requirements to become and remain a member are clear, consistent, defensible and reflective of contemporary professional practice.
- Oversee assessment methodologies and frameworks, including those relating to Assessors and Counsellors, ensuring that assessment decisions are fair, reliable, valid and capable of withstanding external scrutiny.
- Scrutinise and determine matters relating to the accreditation, approval and recognition of education and qualification programmes, including the application of conditions or dispensations where appropriate, and monitor the effectiveness and performance of accreditation relationships.
- Assess global consistency and applicability, ensuring that competence, qualification and assessment policies operate effectively across regions and regulatory contexts, supporting RICS' single globally consistent system of regulation.
- Bring the perspective of a practising RICS member, championing high professional standards, while maintaining the rigour, consistency and credibility of RICS' qualifications.
- Contribute actively to collective decision-making, engaging in discussion, offering constructive challenge, and applying professional and independent expertise to strengthen the Committee's recommendations and assurance to the SRB.
- Champion diversity, equity and inclusion in entry and progression pathways, ensuring that qualification and assessment policies are fair, accessible and free from unintended bias.
- Uphold high standards of governance and ethics, including compliance with the RICS Global Conflicts of Interest Policy, declaring material interests where relevant, and maintaining confidentiality of sensitive information and decisions until formally reported or published.

Person Specification

RICS Members bring current or recent professional experience of the surveying profession and an understanding of the standards, qualifications and competence required for professional practice.

Committee members are appointed for their judgement and ability to contribute to effective governance, rather than to represent a particular sector, discipline, region or membership group. Successful candidates will be able to balance professional insight with independent thinking, providing constructive challenge whilst acting in the public interest.

Candidates are **not expected to meet every criterion**; the Committee values a range of experience and perspectives across its membership.

Essential Criteria

Professional Expertise

- Current RICS member in good standing (AssocRICS, MRICS or FRICS).
- Strong understanding of professional competence, ethics and standards within the surveying profession.
- Good understanding of the role of professional regulation and standards-setting in protecting the public interest.
- Experience operating within complex professional, regulatory or governance environments.

Assessment and Professional Development

- Experience of professional assessment, training, mentoring, coaching or development of professionals.
- Understanding of routes to professional qualification and continuing professional development.
- Ability to assess competence and professional standards objectively.

Governance and Decision-Making

- Ability to evaluate complex information and contribute to evidence-based decision-making.
- Comfortable providing constructive challenge whilst working collaboratively.
- Ability to act independently and in the public interest, even where decisions may be unpopular.

Desirable Criteria

- Experience of RICS' assessment processes, for example as an assessor, Chair or counsellor.
- Experience of qualifications, accreditation, professional education or assessment frameworks.
- Experience contributing to boards, committees or governance groups.
- Experience of change, reform or transformation programmes.
- Experience working across multiple jurisdictions or international markets.
- Understanding of emerging technologies and their impact on professional competence, assessment and entry to the profession.
- Experience balancing innovation and change with the maintenance of professional standards.

Eligibility Criteria

This is a RICS member appointment. Candidates must be RICS members in good standing. This is open to all membership grades, including Associate (AssocRICS), Member (MRICS) and Fellow (FRICS).

To maintain the independence and integrity of the Qualifications and Assessment Committee:

Who may apply

- At the time of appointment, candidates must not hold a role on any other RICS Governance Board or Committee, Regional Board, Professional Group Panel or the RICS Regulatory Tribunal.
- Candidates must be able to demonstrate independence of judgement and act at all times in the public interest.

Conflicts of interest

Candidates must not hold any position that could present a conflict of interest with the work of the Qualifications and Assessment Committee or the wider responsibilities of the Standards and Regulation Board.

Where a candidate holds an operational role within RICS assessment (for example as an Assessor or Counsellor), any potential conflict with the Committee's oversight responsibilities will be discussed and managed, and may require the candidate to step back from that role on appointment.

Appointments are made in accordance with the RICS Global Appointments Model. Any questions surrounding this appointment can be directed to the external recruitment consultants facilitating this exercise, House Recruitment, at RICS@houserecruitment.co.uk.

Additional Information

REMUNERATION

Voluntary

As a RICS member, and in accordance with RICS governance policy, this role is not remunerated and does not amount to employment or worker status. RICS members serve on a voluntary basis. Reasonable travel and subsistence expenses will be reimbursed in accordance with RICS policy. This role is not pensionable.

TERM OF APPOINTMENT

Up to 3 years

Reappointment for a subsequent term of up to three years is possible, provided that total continuous service does not exceed six years. Terms across the Committee are staggered to ensure appropriate succession and governance continuity.

TIME COMMITMENT

c. 10 days p.a.

This includes preparation time for meetings, attendance at scheduled meetings and any ad hoc work arising. The QAC meets at least four times per year. Additional virtual catch-up calls and ad hoc meetings may also be required from time to time.

LOCATION & MEETINGS

Hybrid

The majority of meetings are held virtually, with an annual in-person meeting held at RICS headquarters in Parliament Square, London, or in Birmingham, UK. For any QAC members based outside the UK, some international travel will therefore be required.

Scheduled meetings

Meeting dates and locations are determined by the Chair and will be confirmed with members on appointment.

How to Apply

Application

To ensure independence during this recruitment process, Michelle Paoloni of House Recruitment is supporting RICS on this appointment. Completed applications should be submitted to RICS@houserecruitment.co.uk and should include:

- A supporting statement (maximum two pages) outlining how your skills, experience and perspective meet the requirements set out in the Role Description and Person Specification, and summarising your motivation for applying and interest in contributing to the work of the Qualifications and Assessment Committee.
- An up-to-date CV detailing relevant experience and any professional memberships.
- Your RICS membership number, confirming your membership grade and current good standing.
- A completed Diversity and Inclusivity Monitoring Form, which will be provided in the confirmation email received upon submission of your application.

Interview

A single-stage panel interview will take place via MS Teams on Wednesday 2 and Thursday 3 September 2026. Exact timings will be confirmed with shortlisted candidates. Shortlisted candidates will receive a tailored briefing pack ahead of interview, providing additional context on Committee composition, working practices and interfaces with other RICS governance bodies.

Queries

Any questions relating to the role or process should be directed to Michelle Paoloni at House Recruitment, RICS@houserecruitment.co.uk.

Key dates

Closing date 12:00 (UK time),
Friday 24 July
2026

Interviews Wednesday 2 &
Thursday 3
September 2026,
via MS Teams

Equality, Diversity and Inclusion

RICS is committed to building a committee that reflects the global profession it serves. The QAC has historically benefited from a diverse membership, including gender balance, individuals from underrepresented ethnic backgrounds and members from a wide range of geographic locations, and we are committed to maintaining and strengthening that diversity.

We welcome applications from candidates of all backgrounds and particularly encourage those currently underrepresented in senior governance roles to apply. Applications are welcomed from members based anywhere in the world. All appointments are made on merit, underpinned by a commitment to fair and inclusive processes throughout.

Reasonable adjustments

If you require any adjustments to take part in this process, please contact Michelle Paoloni at House Recruitment (RICS@houserecruitment.co.uk). Adjustments can be requested at any stage and will be handled discreetly.



House Recruitment is the appointed recruitment partner supporting RICS on this appointment.

Contact

Michelle Paoloni
RICS@houserecruitment.co.uk
houserecruitment.co.uk