

# RICS Home Surveys

## Copyright licence application form

### Pricing

	Single report licence rate	Double report licence rate	Triple report licence rate
Sole practitioner	<b>£183</b>	<b>£241</b>	<b>£300</b>
2 users	<b>£337</b>	<b>£447</b>	<b>£555</b>
3 users	<b>£486</b>	<b>£643</b>	<b>£800</b>
4 users	<b>£621</b>	<b>£822</b>	<b>£1022</b>
5 users	<b>£742</b>	<b>£982</b>	<b>£1221</b>
6 to 10 users	<b>£1080</b>	<b>£1429</b>	<b>£1778</b>
11 to 15 users	<b>£1553</b>	<b>£2054</b>	<b>£2554</b>
16 to 20 users	<b>£1864</b>	<b>£2464</b>	<b>£3066</b>
21+	<b>Please call (0)2476 868 555</b>		

- The first column shows the number of users (RICS members) you are registering to deliver RICS Home Surveys. The remaining columns show the costs for delivering the RICS Condition Report, the RICS HomeBuyer Report (Survey) only and the RICS HomeBuyer Report (Survey & Valuation), RICS HomeBuyer Report (Survey & Valuation) Scotland, or the RICS Building Survey – either singly or in any multiple combination.
- The licence year runs for twelve months from the licensee's start date.
- We will notify you annually with details of any revised fees, in advance of your licence expiry date.
- VAT at the current standard rate must be added to the figures shown in the scale of charges.
- Applicants from practices with 21 or more surveyors delivering RICS Home Surveys should contact customer services on 02476 868 555
- Licences are not refundable.

RICS Home Surveys documents and accessories are for use exclusively by members of RICS. Use by anybody else would be a breach of copyright and is forbidden. For full documents and accessories, please visit [rics.org/homesurveysuite](https://www.rics.org/homesurveysuite)

### Applying for your RICS Home Surveys copyright licence

Please complete this form. On acceptance, your licence(s), bearing your name and licence number, will be sent to you.

### Declaration of qualifications

I/we understand that to deliver the RICS Home Surveys I/we must be an AssocRICS, MRICS or FRICS member and have had the appropriate surveying and valuation training and experience. Please refer to the RICS Condition Report, RICS HomeBuyer Report (Survey) and RICS HomeBuyer Report (Survey & Valuation), RICS HomeBuyer report (Survey & Valuation) Scotland, and RICS Building Survey practice notes for more information, or visit [rics.org/homesurveysuite](https://www.rics.org/homesurveysuite)

Note: The RICS HomeBuyer Report (Survey & Valuation) requires a valuation element so you must also be a member of the RICS Valuer registration VR Scheme and undertake valuations in accordance with the RICS Valuation – Professional Standards (the Red Book). You do not need to be a VR member to carry out a RICS HomeBuyer Report (survey) only.

### Please complete the following in full:

I/We wish to apply for a copyright licence enabling me/ us to reproduce the following RICS Home Surveys materials in accordance with the Terms and Conditions of the scheme(s), copy of which has been supplied to me/us. (For terms and conditions, please refer to [rics.org/homesurveysuite](https://www.rics.org/homesurveysuite)).

Yes

Please state the number of RICS members in your company delivering the RICS Home Surveys reports that you wish your licence to cover (up to 20 RICS members). Please refer to the RICS Home Surveys Copyright Licence Scheme rates above before entering. Practices with 21 or more surveyors producing RICS Home Surveys are asked to contact customer services (details overleaf).

Number of registered users

Main Licence holder: \_\_\_\_\_

Additions users: (please list below)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

More than five: please supply additional names on a separate page.

## Options

<input type="checkbox"/> <b>Single Report</b> (Please tick ONE box)	<input type="checkbox"/> RICS Condition Report
	<input type="checkbox"/> RICS HomeBuyer Report (Survey or Survey & Valuation)
	<input type="checkbox"/> RICS Building Survey
<input type="checkbox"/> <b>Double Report</b> (Please tick TWO boxes)	<input type="checkbox"/> RICS Condition Report
	<input type="checkbox"/> RICS HomeBuyer Report (Survey or Survey & Valuation)
	<input type="checkbox"/> RICS Building Survey
<input type="checkbox"/> <b>Triple Report</b> (All THREE reports included: RICS Condition Report, RICS HomeBuyer (Survey or Survey & Valuation) Report and RICS Building Survey)	

## Payment details

<input type="text"/>	Licence Fee (see rates overleaf)
<input type="text"/>	VAT
<input type="text"/>	Grand Total

**New customers:** You will receive a copy of the practice notes for your chosen service.

**I enclose a cheque** (All payments must be in (£) Sterling. Cheques must have a UK clearing bank.)

### Or please debit my:

MasterCard  Visa  Maestro/Switch

Card no.

Start date  /  Expiry date  /

Switch/Maestro issue no.  Security no.

### OR please debit my RICS account:

Account number:

RICS membership number: \_\_\_\_\_

### Contact

**t** +44 [0]2476 868 555 **f** +44 [0]20 7334 3851  
**e** [licence@rics.org](mailto:licence@rics.org) [rics.org/homesurveysuite](http://rics.org/homesurveysuite)

## Applicant details

Note: Please use BLOCK CAPITALS. If cardholder details are different to below, please supply on separate page.

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_

County: \_\_\_\_\_

Postcode: \_\_\_\_\_

Country: \_\_\_\_\_

Phone no: \_\_\_\_\_

Email: \_\_\_\_\_

## Declaration

If you wish to deliver the RICS Home Surveys please sign and date.

I confirm that I am (or am signing on behalf of) a member of RICS.

Name to appear on licence: (if not your company/firm name)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**To carry out RICS HomeBuyer Report (Survey or Survey & Valuation) you must be a member of the RICS Valuer registration.**

I am a member of the RICS Valuer Registration (VR).

### Keeping you informed

RICS will always make sure you receive compulsory communications such as those relating to the administration of your membership, renewal notices, Regulation and conduct, practice and guidance notes, and AGM information.

Furthermore, RICS would like to use the contact details that you have provided to us in relation to the communications described below (by email/phone, where appropriate). Please tick the relevant boxes below:

- If you do not wish to receive additional communications from RICS about membership and the profession, tick here.
- If you do not wish to receive additional communications from RICS about RICS conferences, events, products, services and training (some of which may complement your CPD requirements), tick here.
- If you do not wish to receive additional communications from RICS detailing offers from third parties with whom we have negotiated special deals for members\*, tick here.
- RICS would like to pass your details (including email address and phone number) to selected third parties pre-approved by the RICS so that they can let you know from time to time about their offers, products and services. Please tick here if you wish to receive communications from these third parties by email, by post and by phone.

(\*For a full list of RICS affiliated third party partners, visit [rics.org/benefitsplus](http://rics.org/benefitsplus))