

## ROYAL INSTITUTION OF CHARTERED SURVEYORS

### DISCIPLINARY PANEL HEARING BY WAY OF WRITTEN REPRESENTATIONS

#### Case of

Noel Reid MRICS [0062034]

London, W9

#### On

Tuesday 26 April 2016

#### Via telephone conference

#### Panel

John Anderson (Lay Chair)

Andrew Winscom (Member)

#### CHARGE HEARD

##### **The Panel considered the following:**

You have failed to comply with RICS' requirements in respect of continuing professional development ("CPD") in that you have not recorded your CPD activity for 2015 online **contrary to rule 6 of the Rules of Conduct for Members 2007 version 6.**"

#### DETERMINATION

1. Service and proceeding in absence

By Rule 23 notice of a hearing must be given by "special post". In the Disciplinary Registration and Appeal Panel Rules the definition of special post is "special post means a method of delivery by which delivery of the post can be confirmed". "Post" is not a defined term.

Notice of this hearing was sent by email to the email address notified by the Relevant Person to RICS.

The notice of the hearing was posted by email, and such notice complies with the Rules. The service of the notice was evidenced by a copy of the email, correctly addressed to the address given by the Relevant Person, and by a printout from the sending email account stating that the email had been delivered to that address.

The Panel noted that the Relevant Person had responded to the email, giving such submissions as he wished the Panel to consider and he did not ask for an adjournment. The Relevant Person engaged with corresponding by email but did not ask for an oral hearing, and so consented to a paper hearing. The Panel considered all of the Relevant Person's submissions.

The Panel decided that it was appropriate to proceed with a paper hearing.

2. The burden of proof is on RICS and the standard of proof is the balance of probabilities.

#### **Findings of fact**

3. From January 2013 RICS members were obliged to complete 20 hours CPD activity by 31 December of each calendar year.
4. Rule 6 provides: "Members shall comply with RICS requirements in respect of continuing professional development."
5. CPD requirements for members are: –
  - Of the 20 hours at least 10 hours must be formal CPD.
  - All members must maintain a relevant and current understanding of RICS' professional and ethical standards during a rolling three-year period. Any learning undertaken in order to meet this requirement may count as formal CPD.
  - All members must record their CPD activity online.
6. The online CPD record was attached to the charge. It is a matter of record. The record for the Relevant Person for the calendar year 2015 does not show 20 hours CPD recorded by the extended grace period ending on 31<sup>st</sup> January 2016. There are no submissions from the Relevant Person that the record is inaccurate.
7. Accordingly the Panel finds the allegation proved.

#### **Sanction**

8. The Panel next considered sanction. The RICS rules about CPD require members to undertake and to record online 20 hours CPD each year. For those who failed to comply with that rule, the sanction imposed was a caution. For those who failed to comply for a second year the sanction was a further caution and a penalty of £150.

This is the third year of compulsory recording of CPD online. The Relevant Person is charged with failing to record CPD for the calendar year 2015 contrary to rule 6 of the Rules for Conduct for Members 2007 version 6, and had received the two cautions and paid the fine of £150 imposed last year.

9. From the inception of the compulsory recording of CPD online RICS has publicised its policy on sanctions for non-compliance. For a third failure the Sanctions Policy at paragraph 22 indicated that expulsion was the likely sanction.
10. The Relevant Person offered no explanation for the failure to record 20 hours CPD online during 2015. While the deadline for recording CPD online was 31 December 2015, RICS have brought no allegation where CPD was recorded online by 31 January 2016. The Relevant Person was outside even the additional period of grace afforded by RICS having only entered records for 2015 on 28th March 2016, which is after Notice of this Hearing had been sent.
11. This is the third successive year the Relevant Person has failed to comply with the obligation to record 20 hours of CPD online in a calendar year. RICS is a professional membership organisation and sets standards for its members as a condition of membership. It is not difficult to record CPD online. There is no excuse for failing to comply with such a rule. Compliance is not optional.
12. Those who do not comply with the rules of RICS cannot expect to remain members of it. Accordingly the Panel decided to expel the Relevant Person.

### **Publication**

13. The Panel has considered the policy on publication of decisions, The Sanctions Policy Supplement 3 - Publication of Regulatory Disciplinary Matters. This decision will be published on RICS' website, in RICS' magazine Modus, but not in a local newspaper.

### **Costs**

14. RICS asked for costs of £600, the standard charge for a paper hearing. This is a straightforward matter, and the standard fee is in excess of what may realistically be expected to be the costs incurred in bringing the charge. The Panel orders that the Relevant Person pay costs of £200.

### **Appeal Period**

15. The Relevant Person has 28 days, from the service of the notification of the decision, to appeal this decision in accordance with Rule 59 of the Disciplinary, Registration and Appeal Panel Rules.
16. In accordance with Rule 60 of the Disciplinary, Registration and Appeal Panel Rules, the Honorary Secretary of RICS has 28 days, from the service of the notification of the decision, to require a review of this Decision.