



Valuer Registration Return

Frequently asked questions



Frequently asked questions about the Valuer Registration Return.

Does the firm's renewal need to be completed before the sponsored members complete their individual returns?

Yes, this is to ensure that the members you have sponsored are not renewing separately to the firm and paying as individuals.

If you are a sole practitioner

this should be done as one process by completing the firm's form and then completing your personal renewal in the [Members portal](#). You do not have to wait for the email asking you to complete your member renewal.

What if I have stopped working as a valuer?

You will need to contact us so that we can de-register you from the scheme.

What if my certificate (or the certificate of a sponsored member) has expired?

Your scheme registration will still be active as we have decided not to begin scheme renewals until 2012.

Will I receive a new certificate?

Yes, you will be issued with a new certificate.

Have the fees changed for 2012/2013 and where can I view them?

No, the fees remain the same for 2012/2013. These can be viewed [here](#).

What is the fee breakdown on the invoice?

The invoice will not show a breakdown of fees for each individual, so please check the [fee structure](#).

If I or sponsored members de-register, can the money be claimed back?

No, this the fees do not work on a pro-rata basis.

What happens if I don't pay the invoice?

The sponsored members will be removed from the scheme.

Is there a separate scheme for business valuers?

No, this is part of the main scheme and there will be tailored monitoring for this type of work.

What can be used in terms of designation?

Members can call themselves registered valuers. There is no firm designation. However, firms are permitted to state that they employ registered valuers.

Who is eligible to join the scheme?

Any existing full member (MRICS or FRICS) as at 1 January 2012 is eligible to join [Valuer Registration](#).

New members after 1 January 2012 are only able to join the scheme if valuation to Level 3 (or Level 2 for AssocRICS) has been achieved in the Assessment of Professional Competence (APC), or if the additional demonstration of competence has been proven.

This additional process will be available to any MRICS or FRICS irrespective of whether valuation was a competency requirement to any level in the pathway in which you first qualified (i.e. valuation was not part of the pathway or was taken to either Level 1 or Level 2).

If this does not answer your question then you will need to [contact us](#).

How do I check my sponsored members list?

You can do this in the [Firms portal](#). Click on 'personnel', then 'sponsorship'.

How do I add or remove members from my list?

You can do this in the [Firms portal](#). Click on 'personnel', then 'sponsorship'.